



**WASHINGTON STATE MARITIME COOPERATIVE (WSMC) OIL
SPILL RESPONSE CONTINGENCY PLAN
FIELD DOCUMENT (Revised April 7, 2008) for Washington State
Waters (except the Columbia River System)**

100 West Harrison Street, Suite S-560, Seattle, WA 98119 -- U.S.A.,
www.wsmcoop.org 24 hours: (206) 448-7557 / FAX: (206) 443-3839

NOTICE FOR WSMC COVERED VESSELS: In accordance with Washington State Law, this WSMC FIELD DOCUMENT must be maintained on board the covered vessel and kept in a conspicuous and accessible location while the vessel is in Washington State waters. This FIELD DOCUMENT must be kept on the navigation bridge and should be filed with any other pollution contingency plan documents for the vessel.

OIL SPILL RESPONSE -- EMERGENCY PROCEDURES

- **STOP THE PRODUCT FLOW** Act quickly. Secure pumps. Close valves, etc.
- **WARN PERSONNEL** Enforce safety and security measures.
- **SHUT OFF IGNITION SOURCES** Motors, electrical circuits, open flames, etc.
- **CONTAIN / CONTROL SPILL** Use berms, boom, absorbents, etc.
(Note: If gasoline is in water, do not contain; divert it away.)

DO NOT - DO NOT use any cleaning or dispersing agents on the spilled oil (e.g. no liquid soaps, chemical dispersants, and bio-agents). The use of such products is strictly controlled by governmental laws and regulations and will result in fines/penalties.

- **NOTIFICATIONS:** (NOTE: For spills on Columbia River, Notify M.F.S.A. (503) 220-2055.)

FIRST, NOTIFY WSMC IMMEDIATELY AND DIRECTLY (DO NOT RELAY THIS CALL) (REQUIRED, BY THE WSMC VESSEL ENROLLMENT AGREEMENT):

Provide report of spill or threatened spill. Follow-up later, if needed, with details about spill (see report form on page 2)

Telephone: (206) 448-7557 Radio: Channel 20 VHF-FM (International)

If no answer by radio use telephone communications

Called by: _____ To (name): _____ Date/time: _____

SECOND, NOTIFY THE VESSEL'S QUALIFIED INDIVIDUAL (QI) that is named in the Federal Vessel Response Plan for tank vessel or non-tank vessel.

DO THIS IMMEDIATELY AND DIRECTLY (DO NOT RELAY THIS CALL) (REQUIRED, BY THE VESSEL'S FEDERAL RESPONSE PLAN: VRP OR NTVRP)

Called by: _____ To (name): _____ Date/time: _____

After the above notifications are made to WSMC and the QI:

- **WSMC WILL NOTIFY (unless the vessel's owner/operator says they will do this): WASHINGTON STATE (WEMD / WDOE) - 1-800-258-5990 / (253) 912-4904**
- **THE QUALIFIED INDIVIDUAL OR VESSEL OWNER/OPERATOR WILL NOTIFY: U. S. COAST GUARD NATIONAL RESPONSE CENTER (NRC) 1-800-424-8802 / (202) 267-2675**

INITIAL OIL SPILL REPORT (NOTIFICATION)

NOTE: It is not necessary to wait for all information before making initial notification to WSMC. **Make the initial call to WSMC immediately.** Items in **red/bold** are important for the **first report to WSMC.** Then, follow-up as soon as possible with a second report.

Reported by (name, title):

Provide at least two reliable telephone numbers for WSMC call back to vessel officer or vessel representative on scene (telephone, cell, etc.):

Radio frequency, if applicable:

Vessel name, size, type, country of registry, **official number**, and call sign (if applicable):

Towing vessel (if applicable):

Injuries or fatalities:

Location of incident:

Type and quantity of oil onboard:

Estimate of oil discharged, or threat of discharge; details of pollution or potential (Use procedures on page 3):

Nature of incident (e.g. grounding, collision, etc.), and extent of defects / damage:

Course, speed, and intended track of vessel:

Weather and sea conditions on scene:

Wind speed and direction on scene:

Tide and currents on scene:

Actions taken or planned by persons on scene:

Current condition of the vessel:

ASSISTANCE REQUIRED:

Other pertinent information (continue on reverse side / extra page, if necessary):

Procedures to Detect, Assess, and Document the Presence and Size of Oil Spill
For Initial Assessment from Vessel Crew

1. Type of Oil Product Spilled _____

2. Color of Oil Spill:

Rainbow

Silver

Dark

3. Length of Oil Slick _____ Feet/meters

4. Width of Oil Slick _____ Feet/meters

5. Coverage (% of oil versus water) Within Overall Area of Oil Slick
_____ %

6. For overflow discharge, if duration of overboard discharge total time is observed, estimated discharge by calculating: Volume loss = pump rate (gallons per minute) multiplied by elapsed time in minutes:

_____ gallons/barrels/liters

7. For overflow, discharge, or other outflow/escape/observance, as determined by gauging tanks, the amount of oil discharged/lost from vessel in gallons or barrels:

_____ gallons/barrels/liters

8. Has the Spill Source Been Secured? Yes: _____ No: _____

If no, what is estimated rate of release: _____?